

ATTENTION ALL YOUTH!

DCFS cares about your future success and is helping you plan with an:

Annual High School Education Plan

(As per DCFS Education Procedures 314.30(h))

- First, talk to your caseworker about setting up a meeting to work on your plan.
- Your plan should be completed EACH YEAR between August and October.
- Your caseworker will arrange for a meeting with you, your caregiver, education advisor or liaison (if you are not on track with credits) and your high school counselor if possible.
- You and everyone else at the meeting will get a copy with original copy in the education section of your case file.
- If you change placement a copy of the plan must be given to and discussed with your new caregiver.

During your freshman year, the following should happen:

- Look at your academic progress and identify future goals after high school
- Have your caseworker review DCFS transitional services offered through Office of Education and Transition Services.
- If you receive special education services, make sure your goals are in your high school transition plan.
- If needed, work with your caseworker to coordinate your goals with the Ansell Casey Skill Assessment tool.
- Make sure you get a copy, share it with your school counselor and look at it throughout the year.

During your sophomore year:

- Review your progress from freshman year
- Complete your high school plan with updates using the freshman year format
- Again, get a copy and share it with your school counselor.

During your junior year, in addition to what you have done in your freshman and sophomore years:

- Focus on what you want to do after you leave high school.
- Identify what you will need to do to reach your goals either through college or through vocational plans.
- Participate in college or vocational school tours.
- Prepare for and take ACT or SAT tests as appropriate.

During your senior year:

- Complete your plan as you have done the past three years.
- Review with your caseworker and high school counselor your academic progress, graduation requirements and post-secondary options
- Work with your caseworker to follow time frames for referral to transitional programs offered by DCFS Office of Education and Transitional Services.

If you have questions or need help:

Talk to your caseworker or contact your education advisor. If you don't know who your education advisor is you can call 815 753-4321 for the name of your education advisor.

